



NEWICK PARISH COUNCIL

To: All Members of the Parish Council

You are summoned to attend a Meeting of Newick Parish Council at Newick Community Centre, The Green, Newick on **Monday 12th January 2026 at 7.00 p.m.**

Emma Reece
Clerk to Parish Council
7th January 2026

Members of the public are invited to attend and there is a 15-minute opportunity for them to ask questions or make statements with priority being given to items that are on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct**
3. **Exclusion of the Press & Public - To agree any items to be dealt with after the press and public have been excluded (Public Bodies Admission to Meetings Act 1960 S1 (2))**
4. **To consider co-option of up to one applicant to fill Parish Councillor Vacancy**
5. **Questions or Statements by members of the public**
6. **Report from Lewes District Councillor Charlotte Keenan**
7. **Report from County Councillor Matthew Milligan**
8. **Report from Member of Parliament Mims Davies**
9. **Approval of draft minutes of the meeting of the Parish Council held 8th December 2025**

10. Planning:

10.1 Applications

LW/25/0642	Former Stables Of The Old Rectory Church Road Newick BN8 4JX Minor amendments to approval LW/23/0279 - Re-organisation of ground floor accommodation to provide toilet facilities and new front entrance porch
LW/25/0727	4 Newick Drive Newick East Sussex BN8 4PA Part retrospective application for conversion of garage into living space with raising of roof height, addition of 2no. rooflights, alterations to fenestration and front porch

10.2 Approvals/Refusals

10.3 Tree Works Applications

10.4 Lewes Local Plan consultation including open morning

11. Clerk's Report – To note report from Clerk

12. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman

13. Financial Matters:

13.1 To authorise Schedule of Payments for January 2026

13.2 To receive statement of performance against budget as at end of December 2025

13.3 To note quarterly bank reconciliation and VAT return

13.4 To consider grant applications received (S. 137 LGA 1972)

13.5 To consider any quotations received

14. Newick Sports Pavilion including finalising plaque wording

15. To agree agenda for Annual Parish Meeting on 16th March 2026

16. Report from Cllr. B Whitlock on Village Hall Management Committee

17. Items for next agenda

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 6.00 p.m. on Monday, 8th December 2025 at the Newick Community Centre, The Green, Newick

Present: Councillors, C.Armitage, B. Hodge, M. Hughes, C. Keenan, B. Whitlock, T.Whitlock, C Wickens.

In Attendance: Emma Reece (Clerk)
A recording was made of the meeting for the purposes of minute taking
Two members of the public

The meeting started at 6.00pm

1. **Apologies for Absence** – Apologies has been received from Cllrs. Marchant, Impey and Kerr. Councillors B & T Whitlock were not present at the start of the meeting.
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – Councillors Armitage, Hughes and Wickens declared an interest in the grant application by Newick Rootz.
3. **Exclusion of the Press and Public** – There were none.
4. **To consider co-option of up to one applicant to fill Parish Councillor Vacancy** – there were no applicants present.
5. **Questions or Statements by Members of the Public** – There were none.
6. **Report from Lewes District Councillor Charlotte Keenan** – Cllr. Keenan spoke about two consultations currently open – local government reorganisation and the local plan.
7. **Report from County Councillor (CC.) Matthew Milligan** – CC. Milligan was not present, but a report had been circulated in his absence. Cllr. Armitage spoke about a County Council freedom of information request which he had submitted but had received a delay in reply.
8. **Report from Member of Parliament Mims Davies** – the Member of Parliament was not present, but a report had been emailed in her absence.
9. **Approval of draft minutes of the Parish Council meeting held 10th November 2025** – These were considered and approved.

10. Planning:

10.1 Approvals/Refusals:

It was noted that the following had been declined by Lewes District Council:

LW/25/0503 | Detached dwelling with associated parking provision | 99 Allington Road

10.2 Tree Works Applications – one application TCA/25/0099 New Cottage High Street Newick East Sussex BN8 4LG Proposal: T1 - Holly – Fell. Cllr. Wickens has objected in her capacity as tree warden.

10.3 Lewes Local Plan Consultation – Cllr. Wickens spoke about the upcoming Lewes Local Plan Consultation and what approach Newick Parish Council may want to take. It was noted that when a recent announcement was made on Facebook, a number of people commented on how best to have their thoughts heard. Types of engagement were discussed and it was agreed to hold a drop in morning in the new year. It was agreed that the Clerk

would check availability for the Community Centre. The Clerk stated that if the Community Centre was being used as a venue then the Council would need to have a clearly defined approach to controlling how many people were allowed in the room at any one time. It was agreed to include details of the consultation and the drop in morning in the Parish Council newsletter. Cllr. Wickens agreed to speak to John Samson about using a projector. It was agreed to have information sheets available on how to participate in the consultation and a sheet that could accept comments which can be posted to LDC by NPC.

Cllr. Keenan left at 6.34pm

It was agreed that the matter would be added to the January and February meeting agendas and that Councillor Wickens would reply to the consultation on behalf of Newick Parish Council.

One member of the public left 6.42pm

11. **Clerk's Report** – To note report from Clerk. A report had been circulated and included the following:

- Christmas office closure
- VAT refund

12. **Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman** – None.

13. **Financial Matters:**

13.1 To authorise Schedule of Payments for December 2025 - It was agreed that Cllrs. Armitage and Hodge would authorise the following payments:

Time: 12:29

Unity Trust Bank

List of Payments made between 01/12/2025 and 31/12/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/12/2025	East Sussex Pension Fund	855592756	737.18		Pension
31/12/2025	Paul Antrobus	870901838	392.00		Handyman
31/12/2025	Barcombe Landscapes Ltd	782259871	1,996.80		Grounds Maintenance
31/12/2025	Lewes District Council	197649469	18.00		Lewes District Council
31/12/2025	CPRE	109373180	36.00		Membership
31/12/2025	Emma Reece	999745610	2,140.13		Clerk
31/12/2025	HM Revenue & Customs	133393951	804.22		HM Revenue & Customs
31/12/2025	Mulberry Local Authority Servi	400149533	280.50		Internal audit
31/12/2025	Unity	BANK CHG	8.10		Unity
31/12/2025	Pottinger Design Engineering	712045919	390.00		Pottinger Design Engineering
31/12/2025	Two Build (Sussex) Ltd	855297834	77,938.34		Two Build (Sussex) Ltd
31/12/2025	Qik Group Ltd	456236226	120.00		Portaloo
Total Payments			84,861.27		

13.2 To receive statement of performance against budget as at end of November 2025 – This was received and noted.

13.3 To finalise budget and proposed precept for 2026/27 financial year – This was unanimously agreed and it was confirmed that a precept of £82,205 would be requested for the 2026/27 financial year.

13.4 To consider grant applications received (S. 137 LGA 1972) – An application from Newick Rootz for the sum of £202 including VAT was deferred to later in the meeting.

13.5 To consider any quotations received – There were none.

13.6 To note report from interim internal audit – This was noted.

- 14. Newick Sports Pavilion including memorial plaque** – Cllr. Hodge gave an update that works were progressing well. The idea of a plaque for the official opening was discussed including major donors, date of opening and some wording to commemorate the work that Cllr. Thew had done. The Clerk stated that she felt it was important to discuss this with the NSPCT. It was unanimously agreed to erect a small plaque inside the building with the final wording and location to be decided by NPC in the January PC meeting.

Cllrs. B & T Whitlock arrived 6.57pm

- 15. To consider response to consultation on Local Government Reorganisation (LGR) in East Sussex** – It was noted that the deadline is the 11th Jan 2026. Cllr. Hodge stated that he felt it was not reasonable to ask for a response whilst the mayoral elections have been moved back. It was noted however the Newick Parish Council are against the idea of Brighton & Hove City Council's devolution bid and supported the East Sussex County Business case.
- 16. To agree contents of the January edition of the Parish Council Newsletter (deadline 14th December)** – It was agreed that this would be submitted to the Clerk by the 14th December.
- 17. Report from Cllr. B Whitlock on Village Hall Management Committee** – The minutes from the last meeting had been circulated and Cllr. B Whitlock stated that she had nothing to add.

13.4 To consider grant applications received (S. 137 LGA 1972) – An application from Newick Rootz for the sum of £202 including VAT was agreed with three voting Councillors all voting in support of the application. Cllrs. Armitage, Hughes and Wickens did not vote as they are members of Rootz.

18. Items for next agenda

- Pavilion plaque final wording
- Local plan response and open morning

The meeting closed at 7.08pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council
newickpc@newick.net – 07521 511643

Report from East Sussex County Councillor Matthew Milligan January 2026

During December I continued to regularly report potholes and other road defects and undertook various casework from local residents.

Some updates from County are:

Support for adults wanting to quit smoking

A new digital tool called AI Quit Coach is being piloted in East Sussex to support adults who want to stop smoking. The WhatsApp-based service provides 24/7 personalised guidance, including strategies for managing triggers, distraction techniques, providing encouragement and staying focused on quitting goals. The initiative is commissioned by One You East Sussex, a lifestyle service funded by East Sussex County Council with the help of funding from the Office for Health Improvement and Disparities, Department of Health and Social Care.

Local public health officials say the tool is intended to complement existing stop-smoking services, which already include nicotine replacement therapies, e-cigarettes, and one-to-one support. Last year, more than 1,700 residents used these services to successfully quit smoking. The AI tool is available to residents aged 18 and over and can communicate in multiple languages.

More information can be found [here](#)

Winter events for everyone at East Sussex Libraries

A programme of free events is taking place in libraries across the county over the lead up to Christmas. Adults and children are being invited to visit their local library this winter to enjoy festive craft activities, songs and story sessions, author events and storytelling experiences. Library events are free, but booking may be required. For more information on the events taking place over the coming weeks, visit the Winter Events section on eastsussex.spydus.co.uk.

More information can be found [here](#)

Tourism contributed over £4 billion to Sussex economy in 2024

New research from Experience Sussex shows that tourism made a significant contribution to the East and West Sussex economy in 2024. According to the report, 50.6 million visitor trips generated more than £4.06 billion for the region (excluding Brighton & Hove). The report also notes a 21% increase in overseas visitors staying in Sussex compared with 2023.

Experience Sussex provides free marketing, training, networking and funding guidance for businesses operating in the visitor economy. The programme is co-funded by East and West Sussex County Councils and works in partnership with Visit England, Visit Britain and Visit Brighton, aiming to strengthen the attraction of high spending visitors to the area.

Further information is available at [Sussex Visitor Economy Resources & Toolkits](#).

The full report can be found [here](#).

Secretary of State welcomes ambitious Get Sussex Working Plan

East Sussex County Council, alongside Brighton & Hove City Council and West Sussex County Council, have launched the Get Sussex Working Plan – a bold strategy to boost employment, tackle inequalities and build a thriving local economy. The initiative has been co-designed by a partnership

comprising the Department for Work and Pensions (DWP) and the Sussex Chamber of Commerce. The Get Sussex Working Plan sets out 6 strategic ambitions to help residents access good jobs and develop new skills for employment. It aims to create a dynamic workforce, supported by integrated services across employment, health, post-16 education and skills.

It has been drafted in collaboration with more than 200 stakeholders across Sussex, including local employers, community organisations and people who access employment support services, drawing on a comprehensive data-mapping exercise. The plan addresses key challenges facing Sussex communities, such as economic inactivity and health-related barriers to work, skills shortages and unequal access to opportunity. A collaborative, place-based approach is central to delivering the plan's vision of a dynamic Sussex economy, where all residents are empowered to aspire and to develop the skills they need to access meaningful employment.

The plan identifies priority groups for support, including:

- young people not in education, employment or training (NEET)
- unemployed adults
- residents with a disability or long-term health condition
- global majority communities
- migrants and refugees
- parents and unpaid carers
- adults with low skill levels and low incomes

More information can be found [here](#)

As ever please do get in touch with me at cldr.matthew.milligan@eastsussex.gov.uk with any issues that I can support you with.

Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	75,100	75,100	0			100.0%	18
1080 Bank Interest Received	0	3,000	3,000			0.0%	
1110 ESCC Mowing - Income	1,202	1,202	(0)			100.0%	
1120 Rents Received	200	1,150	950			17.4%	
1122 Wayleave	164	164	0			99.9%	
1130 Allotments Income	100	600	500			16.7%	
1150 Community Infrastructure Levy	143,947	40,800	(103,147)			352.8%	143,947
1200 Donations Received	43,100	0	(43,100)			0.0%	36,100
1350 Match Funding	200,000	200,000	0			100.0%	
1450 Other/Miscellaneous Income	150,000	150,000	0			100.0%	150,000
Income :- Income	613,813	472,016	(141,797)			130.0%	330,065
4410 Sports Pavilion Expenditure	545	0	(545)		(545)	0.0%	545
Income :- Indirect Expenditure	545	0	(545)	0	(545)		545
Net Income over Expenditure	613,268	472,016	(141,252)				
6000 plus Transfer from EMR	545						
6001 less Transfer to EMR	330,065						
Movement to/(from) Gen Reserve	283,748						
<u>200 Staff Costs</u>							
4000 Clerk's Salary	25,061	33,845	8,785		8,785	74.0%	
4040 National Insurance-PC Contrib.	3,178	4,205	1,027		1,027	75.6%	
4050 Pension Contributions	5,013	6,640	1,627		1,627	75.5%	
Staff Costs :- Indirect Expenditure	33,252	44,690	11,438	0	11,438	74.4%	0
Net Expenditure	(33,252)	(44,690)	(11,438)				
<u>210 Operating Costs</u>							
4110 Administration	1,934	2,000	66		66	96.7%	
4120 Parish Office	0	1,200	1,200		1,200	0.0%	
4125 Telephone	371	451	80		80	82.3%	
4130 Website	400	612	212		212	65.4%	
4140 Audit Internal and External	997	715	(282)		(282)	139.5%	
4150 Insurance	1,903	1,939	36		36	98.2%	
4160 Subscriptions	873	1,370	497		497	63.7%	
4170 Training	55	750	695		695	7.3%	
4200 Hall Hire	70	200	130		130	35.0%	
4600 Grants Paid	1,020	1,500	480		480	68.0%	
Operating Costs :- Indirect Expenditure	7,625	10,737	3,112	0	3,112	71.0%	0
Net Expenditure	(7,625)	(10,737)	(3,112)				

Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Maintenance/Running Costs</u>							
4210 Village Handy Person	4,452	5,824	1,372		1,372	76.4%	
4310 General Maintenance	1,566	4,000	2,434		2,434	39.2%	756
4320 Play Equipment Maintenance	135	3,500	3,365		3,365	3.9%	
4330 Playing Field Maintenance	528	1,500	972		972	35.2%	
4340 Mowing - Playing Fields	1,471	1,066	(405)		(405)	138.0%	
4350 Mowing - Village	1,680	2,966	1,286		1,286	56.6%	
4360 Tree Surgery-Inspections	98	4,000	3,902		3,902	2.4%	
4380 Water	410	1,200	790		790	34.2%	
4390 Car Park Lease	990	990	0		0	100.0%	
4400 CCTV Repair/Maintenance	0	250	250		250	0.0%	
4410 Sports Pavilion Expenditure	0	550,000	550,000		550,000	0.0%	
Maintenance/Running Costs :- Indirect Expenditure	11,331	575,296	563,965	0	563,965	2.0%	756
Net Expenditure	(11,331)	(575,296)	(563,965)				
6000 plus Transfer from EMR	756						
Movement to/(from) Gen Reserve	(10,575)						
<u>230 Agency Work</u>							
4450 Mowing ESCC Highway Verges	1,320	3,216	1,896		1,896	41.0%	
Agency Work :- Indirect Expenditure	1,320	3,216	1,896	0	1,896	41.0%	0
Net Expenditure	(1,320)	(3,216)	(1,896)				
<u>250 Events</u>							
4510 Bonfire Celebrations	353	340	(13)		(13)	103.7%	
Events :- Indirect Expenditure	353	340	(13)	0	(13)	103.7%	0
Net Expenditure	(353)	(340)	13				
<u>260 Projects</u>							
4410 Sports Pavilion Expenditure	510,257	0	(510,257)		(510,257)	0.0%	477,441
4550 Environment Committee	0	1,000	1,000		1,000	0.0%	
4560 Allotments - Costs	0	500	500		500	0.0%	
Projects :- Indirect Expenditure	510,257	1,500	(508,757)	0	(508,757)	34017.1	477,441
Net Expenditure	(510,257)	(1,500)	508,757				
6000 plus Transfer from EMR	477,441						
Movement to/(from) Gen Reserve	(32,816)						

Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	613,813	472,016	(141,797)			130.0%	
Expenditure	564,682	635,779	71,097	0	71,097	88.8%	
Net Income over Expenditure	<u>49,131</u>	<u>(163,763)</u>	<u>(212,894)</u>				
plus Transfer from EMR	478,741						
less Transfer to EMR	330,065						
Movement to/(from) Gen Reserve	<u>197,807</u>						

Date 05/01/2026

Newick Parish Council Current Year

Page 1

Time 15:15

End Date of Assessment 31/12/2025

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
31/10/2025	191594632	18.00	Newick Parish Council	3.00
31/10/2025	191594632	Bins	Newick Parish Council	31.20
31/10/2025	225500012	Portaloo KGVPF	Newick Parish Council	15.70
31/10/2025	225500012	Portaloo KGVPF	Newick Parish Council	22.00
31/10/2025	189775040	Water	Newick Parish Council	8.78
31/10/2025	390065209	Pavilion build	Newick Parish Council	7,474.45
31/10/2025	778603785	mobile	Newick Parish Council	6.55
30/11/2025	225500012	Toilets Bonfire	Newick Parish Council	70.50
30/11/2025	372792172	Training	Newick Parish Council	8.00
30/11/2025	191594632	Play inspection	Newick Parish Council	3.00
30/11/2025	225500012	Portaloo KGVPF	Newick Parish Council	23.00
30/11/2025	730221390	Grounds Maintainence	Newick Parish Council	132.00
30/11/2025	189775040	Water KGVPF	Newick Parish Council	8.83
30/11/2025	390065209	Pavilion	Newick Parish Council	12,349.01
30/11/2025	390065209	CORRECTION	Newick Parish Council	-12,349.01
30/11/2025	390065209	Two Build (Sussex) Ltd	Newick Parish Council	12,349.01
30/11/2025	778603785	Mobile	Newick Parish Council	6.55
30/11/2025	603353084	Toner	Newick Parish Council	7.93
30/11/2025	945698169	AO Retail Limited	Newick Parish Council	243.34
31/12/2025	730221390	Grounds Maintainence	Newick Parish Council	332.80
31/12/2025	191594632	Lewes District Council	Newick Parish Council	3.00
31/12/2025	464103811	Internal audit	Newick Parish Council	46.75
31/12/2025	390065209	Two Build (Sussex) Ltd	Newick Parish Council	12,989.73
31/12/2025	225500012	Portaloo	Newick Parish Council	20.00
31/12/2025	778603785	Mobile Phone	Newick Parish Council	6.55
31/12/2025	189775040	Water	Newick Parish Council	8.78
31/12/2025	209772839	Mid Sussex Timber Co Ltd	Newick Parish Council	82.66
31/12/2025	432165422	Woven Wood	Newick Parish Council	111.32
31/12/2025	844534323	Lones (UK) Ltd t/a Workplace P	Newick Parish Council	52.69
31/12/2025	896811179	Chapel Interiors Wilmslow Ltd	Newick Parish Council	12.65
31/12/2025	727255821	Deuba GmbH & Co	Newick Parish Council	10.49
Total VAT Detail from Cashbook				34,091.26

Date 05/01/2026

Newick Parish Council Current Year

Page 2

Time 15:15

End Date of Assessment 31/12/2025

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
-----------------	----------------------	-----------------------	-------------------	----------

I
(Full name in BLOCK LETTERS)

am claiming a refund of thirty four thousand and ninety one pounds and 26 pence
(Pounds in words pence in figures)

£ 34,091.26

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature

(Designated responsible officer)

Date

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.

NEWICK SPORTS PAVILION REBUILD

opened 14 March 2026

MAJOR FUNDING PROVIDED BY

Newick Parish Council
Lewes District Council
Newick Stoolball Club
National Lottery
Parish Residents Donations

In honour (or memory) of Cllr Mel Thew
whose energy, drive and enthusiasm laid the foundations
for its design and build

A5 or A4 Satin Stainless Steel plate
Laser marked black text
Mounted to a Light Oak Backboard

hallmark est 1899
engraving & signs ltd

020 8686 6649 / 01825 729792

Unit 2, Ashgrove Farm, Pittdown, Uckfield, East Sussex. TN22 3XN
www.hallmarksigns.co.uk email: sales@hallmarksigns.co.uk