



NEWICK PARISH COUNCIL

To: All Members of the Parish Council

You are summoned to attend a Meeting of Newick Parish Council at Newick Community Centre, The Green, Newick on **Monday 13th July 2026 at 7.00 p.m.**

Emma Reece
Clerk to Parish Council
8th July 2026

Members of the public are invited to attend and there is a 15-minute opportunity for them to ask questions or make statements with priority being given to items that are on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct**
3. **Exclusion of the Press & Public - To agree any items to be dealt with after the press and public have been excluded (Public Bodies Admission to Meetings Act 1960 S1 (2))**
4. **Questions or Statements by members of the public**
5. **Report from Lewes District Councillor and East Sussex County Councillor Charlotte Keenan**
6. **Report from Member of Parliament Mims Davies**
7. **Approval of draft minutes of the meeting of the Parish Council held 8th June 2026**

8. Planning:

8.1 Applications (if documents available):

LW/26/0235 and 0236	7 The Green Newick East Sussex BN8 4LA Removal of existing canopy, repair existing timber sash windows and front glazed window, replacement of existing timber window cill, repaint external walls, removal of existing wall linings replaced with moisture resistant plasterboards, installation of rear WC, replacement of existing external stairs with metal stairs, and addition of rear pitched tiled roof
LW/26/0333	Barbary House 15 High Hurst Close Newick East Sussex BN8 4NJ Demolition of existing outbuilding, erection of single storey side extension, replacement and enlargement of front porch, hip to gable roof conversion with rooflights, removal of existing south facing dormer window at first floor level, addition of 1 no. rear dormer and alterations to fenestration

8.2 Approvals/Refusals

8.3 Tree Works Applications

9. Clerk's Report – To note report from Clerk

10. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman including bollard repairs on The Green

11. Financial Matters:

- 11.1 To authorise Schedule of Payments for July 2026
- 11.2 To receive statement of performance against budget as at end of June 2026
- 11.3 To note quarterly bank reconciliation and VAT return
- 11.4 To consider quotations received including magnetic back boards for noticeboard refurbishment
- 11.5 To consider grant applications received (S. 137 LGA 1972) including application from VHMC
- 11.6 To consider revisions to Risk Management document
- 11.7 To review Dark Skies policy
- 11.8 To review signatories for Unity Trust

12. Report from Cllr. B Whitlock on Village Hall Management Committee

13. To agree response to consultation on Statement of Community Involvement for Lewes District (deadline 6th August)

14. To agree inspection of assets to be completed by end of August 2026

15. Items for next agenda

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7pm on Monday 8th June 2026 at the Newick Community Centre, The Green, Newick

Present: Councillors, B. Hodge (Chair), M. Hughes, C. Keenan, D. Marchant, L. Mudford, B. Whitlock, C Wickens, O Williams.

In Attendance: Emma Reece (Clerk)
A recording was made of the meeting for the purposes of minute taking
Two members of the public

The meeting started at 7.00pm

- 1. Apologies for Absence** – Apologies had been received from Cllrs. Armitage, Impey and Kerr.
- 2. Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – Cllr. Keenan declared an interest in the Rock House planning application as a close neighbour.
- 3. Exclusion of the Press and Public** – none.
- 4. Questions or Statements by Members of the Public** – There was one member of the public to talk about his planning application with his partner. He stated they have recently bought a corner plot house in Leveller Road and was here if there were any questions.
- 5. Report from Lewes District Councillor and East Sussex County Councillor Charlotte Keenan** – Cllr. Keenan sent two reports prior to the meeting which were circulated.

Her District Council update included Local Government Reorganisation and concern about the Government's proposed planning reforms. This includes changes that would allow more planning decisions to be made by officers rather than elected councillors.

Cllr. Wickens asked about whether the Parish Council should put in a statement. Cllr. Keenan replied that yes she felt that was a good idea as we may be losing our local voice.

A Member of the Public joined the meeting at 7.03pm

Cllr. Keenan's County Council update:

A272/Newick Hill junction - request for an urgent safety review and raising concerns that many residents have shared regarding visibility, parking, speeding traffic, and pedestrian safety. The County Council's response included:

- The junction is not currently included in the County Council's Casualty Reduction Programme and has not been identified as a priority site for improvement under the current assessment criteria.*
- A recent site visit found that vegetation is not currently affecting visibility at the junction, although concerns remain about vehicles parking on the verge close to the junction.*
- Highways have suggested that residents and/or the Parish Council may wish to request an extension to the existing parking restrictions. They have also confirmed that double yellow line restrictions apply to the verge as well as the road itself. We can seek assistance from the Parking Services team on this matter.*

- *Concerns about speeding have been acknowledged. Highways have agreed to discuss Western Road, High Street and Newick Hill with Sussex Police to consider whether additional enforcement measures may be appropriate, including targeted police visits or mobile speed camera enforcement.*

- *The Council continues to encourage residents to report speeding and dangerous driving through Operation Crackdown and to support Community Speed Watch initiatives. I am happy to provide further information on the process and best practice.*

- *Highways will also discuss the current school bus stopping arrangements with the school following concerns raised locally. They have confirmed that the bus stop will not be removed for regular users.*

- *Both the Newick Hill junction and the pavement by the bus stop opposite the village hall will continue to be monitored by Highways. Letters have also been sent to the relevant landowner regarding hedge maintenance.*

Cllr. Keenen reported she has requested a comprehensive road safety profile for the Chailey Division. I have also made a similar request to the team responsible for responding to planning applications, seeking information on how road safety considerations are assessed and incorporated into the planning process.

6. **Report from Member of Parliament Mims Davies** – the Member of Parliament sent a report which was distributed prior to the meeting. This included the Pub Hero award, SEND consultation and concerns about flies. The full report will be published in the next Parish Council newsletter.

7. **Approval of draft minutes of the Parish Council meeting held 11th May 2026** – These were considered and approved.

8. **Planning:**

8.1 Applications:

LW/26/0140	<p>99 Allington Road Newick East Sussex BN8 4NH Erection of 1no. attached dwelling with associated parking provision</p> <p>It was unanimously agreed to make no comment</p>
LW/26/0249	<p>4 Godden Road Newick Householder Planning Permission - Removal and replacement of existing conservatory with single storey flat roof rear extension, alterations to side fenestration and addition of porch roof for M Cahill</p> <p>It was noted that this property has been referred to enforcement as they have started building works without consent.</p> <p>It was unanimously agreed to object on the grounds of a restrictive covenant removing permitted development rights in Godden Road.</p>
LW/26/0276	<p>34 Leveller Road Newick East Sussex BN8 4PL Two storey side extension</p> <p>It was unanimously agreed to make no comment</p>
LW/26/0280	<p>Rock House Tilehouse Lane Newick East Sussex BN8 4RD</p>

	<p>Prior notification for use of land as a 60-day campsite between the following dates: May 29-31, July 21-27 and August 27-28</p> <p>It was unanimously agreed to make <i>no comment</i></p>
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Cllr. Wickens stated that the appeal system has changed and that the portal doesn't allow you to upload images, maps etc. In the future if NPC wish to include these graphics then they will need to send a hard copy via trackable delivery with Royal Mail being mindful of the submission deadline and post delivery times.

8.2 Approvals/Refusals:

It was noted that the following had been approved by Lewes District Council:

Non-material amendment relating to approval LW/19/0911 - Change the driveway surface from Cotswold buff chippings with Eco-grid to Drivesett Tegula Priora permeable block paving in Pennant Grey - Allowed under appeal APP/P1425/W/20/3253947

92 Allington Road Newick East Sussex BN8 4ND

Ref. No: LW/26/0226

Display of 3 no. illuminated signs and 2 no. non-illuminated signs

The Bull Inn 24 The Green Newick East Sussex BN8 4LA

Ref. No: LW/26/0153 and 154

S73a retrospective application for garden outbuilding

15 Holly Lane Newick East Sussex BN8 4FX

Ref. No: LW/26/0120

Replacement and extension of existing fence adjacent to footpath until south east corner of the house

20 Leveller Road Newick East Sussex BN8 4PL

Ref. No: LW/26/0121

Installation of greenhouse onto existing patio of rear garden

23 Western Road Newick East Sussex BN8 4LE

Ref. No: LW/26/0112

Application for non-material amendment of application APP/P1425/W/22/3300813 (refused app LW/21/0700) to add a window to the first floor and ground floor elevations and repositioning of 3 external parking bays

Land At The Telephone Exchange Goldbridge Road Newick East Sussex

Ref. No: LW/25/0412

8.3 Tree Works Applications –

It was noted that there were no approvals or refusals by Lewes District Council.

LM – submissions changes, do need to understand that they may refuse to read it. CW – suspicious just using AI to make a decision? CK – don't want.

- 9. Clerk's Report** – To note report from Clerk. A report had been circulated and included the following:

- Playground repair/refresh quotes
- LDC assets

- 10. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman** – The Clerk reported that she has granted permission to Newick and Chailey Colts to hold a football tournament on the 5th July. She also reported that she has instructed Treewise to dispose of two large branches which fell in windy conditions and to inspect the tree for safety.

One member of the public left the meeting

11. Financial Matters:

11.1 To authorise Schedule of Payments for June 2026 - It was agreed that Cllrs. Hodge and Marchant or Armitage would authorise the following payments:

List of Payments made between 01/06/2026 and 30/06/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/06/2026	Lewes District Association	656058511	20.00		Subs
30/06/2026	Mulberry Local Authority Servi	271399781	175.50		Mulberry Local Authority Servi
30/06/2026	East Sussex Pension Fund	27077327	735.22		Pension
30/06/2026	HM Revenue & Customs	519131584	939.21		NI & PAYE
30/06/2026	Emma Reece	102909740	2,240.97		Clerk
30/06/2026	Paul Antrobus	591386981	495.00		Handyman
30/06/2026	Two Build (Sussex) Limited	464957165	6,905.47		Retention payment
Total Payments			11,511.37		

11.2 To receive statement of performance against budget as at end of May 2026 – this was noted.

11.3 To receive report from internal auditor – this was noted.

11.4 To consider and approve the Annual Governance Statement 2025/26 (Section 1 Annual Return) – this was considered and approved.

11.5 To consider and approve Accounting Statements 2025/26 (Section 2 of Annual Return) – this was considered and approved.

11.6 To confirm dates on Notice of Electors rights – this was noted as commencing on Wednesday 10 June 2026 and ending on (d) Tuesday 21 July 2026.

11.7 To ensure that the Governance and Accounting Statements, once approved, have been signed and dated by the Chairman – these were signed by Cllr. Hodge.

11.8 To review effectiveness of internal audit – this was reviewed and it was agreed that the internal audit was effective.

11.9 To confirm internal auditor for 2026/27 financial year and confirm independence of internal audit – Mulberry and Co were appointed for the next three years. Their independence was discussed and it was agreed that they had full and complete independence from Newick Parish Council.

11.10 To review Data Audit completed June 2026 – this was considered and agreed.

11.11 To review CCTV policy – this was considered with a proposed amendment from Cllr. Hodge and agreed.

11.12 To review Tree Policy – this was considered and agreed. Cllr. Wickens noted that she felt the tree officer does not have to be a councillor.

11.13 To review Signs on The Green Policy – this was considered and agreed.

11.14 To review Recording of Meetings Policy – this was considered and agreed.

11.15 To review Data Protection Policy – this was considered and agreed.

11.16 To consider any quotations received – the quote for £1500 exc VAT for building regulation work on the storage sheds at KGVPF by Two Build was agreed.

11.17 To consider grant applications received (S. 137 LGA 1972) – there were none.

11.18 To consider revisions to Risk Management document – Cllr. Impey was not present, but his suggestions had been circulated to the Councillors, and these were discussed and it was agreed that these modifications will be reviewed.

- 12. Newick Sports Pavilion** – Cllr. Hodge reported that snagging has been completed and the showers have been repaired. If they start leaking again then the plumber will replace shower valve. He confirmed that on Thursday that some of the sheds will be boarded to meet building regulation requirements.
- 13. Report from Cllr. B Whitlock on Village Hall Management Committee** – Cllr. Whitlock stated that she didn't attend the VHMC but shared that the backstage toilets have been closed off and need work.
- 14. To agree content of the next edition of the Parish Council Newsletter (deadline 28th June)** – a content list was circulated, and this was agreed.
- 15. To discuss road safety concerns in Newick** – Cllr. Hodge stated that he has written and sent a letter to our County Councillor as agreed last meeting.
- 16. To note the procedure for unauthorised traveller encampments in the Parish** - the Clerk outlined the procedure including email address for contact. Cllr. Hodge noted that some local cricket pitches had been affected by this issue. He noted that once unauthorised encampments move onto land it takes a while for the process to be seen through to removal.
- 17. Permissions and consultations:**
 - 17.1 Consultation on modified proposal for local government reorganisation** – It was agreed that the Clerk would see who submitted the last objection to Brighton merging with coastal area and that she would resubmit the same objection on behalf of the Parish Council.
 - 17.2 To consider request from NEASSA to install 1-2 memorial benches at the Playing Fields** – This was agreed.
- 18. Items for next agenda –**
None

The meeting closed at 7.56pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council
newickpc@newick.net – 07521 511643

Submit to HMRC On VAT Archive Completion

Date 01/07/2026

Newick Parish Council Current Year

Page 1

Time 10:47

End Date of Assessment 30/06/2026

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
31/03/2026	613384748	CORRECTION	Newick Parish Council	-23.49
30/04/2026	191594632	Play area inspection	Newick Parish Council	3.00
30/04/2026	191594632	Bin empty	Newick Parish Council	31.20
30/04/2026	730221390	Mowing	Newick Parish Council	229.40
30/04/2026	191594632	ROSPA	Newick Parish Council	28.00
30/04/2026	920950827	RBS	Newick Parish Council	42.00
30/04/2026	390065209	Two Build Sussex Ltd	Newick Parish Council	224.80
30/04/2026	778603785	Mobile	Newick Parish Council	7.05
30/04/2026	613384748	union flag	Newick Parish Council	23.49
30/04/2026	727255821	Amazon EU Sarl	Newick Parish Council	3.83
30/04/2026	727255821	Amazon EU Sarl	Newick Parish Council	5.58
30/04/2026	887750270	Pads defib	Newick Parish Council	13.20
30/04/2026	603353084	Toner	Newick Parish Council	9.18
30/04/2026	727255821	Amazon EU Sarl	Newick Parish Council	22.67
31/05/2026	191594632	Play inspection	Newick Parish Council	3.00
31/05/2026	379129853	Protect Our Place Ltd	Newick Parish Council	50.00
31/05/2026	225500012	Bonfire portaloos	Newick Parish Council	70.50
31/05/2026	372792172	Planning training	Newick Parish Council	16.00
31/05/2026	778603785	Mobile phone	Newick Parish Council	7.05
31/05/2026	629237322	Microsoft renewal	Newick Parish Council	17.50
31/05/2026	639237322	Microsoft	Newick Parish Council	-17.50
31/05/2026	639237322	Microsoft	Newick Parish Council	17.50
30/06/2026	464103811	Mulberry Local Authority Servi	Newick Parish Council	29.25
30/06/2026	390065209	Retention payment	Newick Parish Council	1,150.91
30/06/2026	778603785	Mobile phone	Newick Parish Council	7.05
30/06/2026	727255821	Reflectors for rotunda bricks	Newick Parish Council	1.78
30/06/2026	378980822	Printer paper	Newick Parish Council	2.00
30/06/2026	390065209	Two Build Sussex Ltd	Newick Parish Council	300.00
Total VAT Detail from Cashbook				2,274.95

Submit to HMRC On VAT Archive Completion

Date 01/07/2026

Newick Parish Council Current Year

Page 2

Time 10:47

End Date of Assessment 30/06/2026

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
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I

(Full name in BLOCK LETTERS)

am claiming a refund of two thousand, two hundred and seventy four pounds and 95 pence
(Pounds in words pence in figures)

£ 2,274.95

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature

(Designated responsible officer)

Date

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.



NEWICK PARISH COUNCIL

DARK SKIES POLICY

Introduction & Context

Policies that promote dark skies are tied directly to Climate Change through the reduction of the consumption of energy by promoting efficient outdoor lighting technologies. These policies aim to control the types of outdoor lighting that may be installed both on domestic and business premises, and promote guidance about appropriate lighting levels and warranting conditions (whether lights may be installed in certain areas and/or operated during particular hours of day).

The Campaign for Rural England has found that just 2% of the country is able to enjoy truly dark skies, while over half of the population is severely impacted by light pollution.

A recent All-Party Parliamentary Group set out the major causes of growing light pollution, which threaten dark skies in the UK and advocates a range of policy solutions to mitigate and remedy light pollution issues. As part of their recommendation this group are challenging the existing National Planning Policy Framework legal to regulate light pollution.

Newick parish is a rural community with relatively dark skies. The parish has virtually no street lighting and residents have consistently opposed the idea of street lighting.

Potential Light Pollution and Night Blight Issues

The policy recognises that artificial light can offer practical benefits to residents, however it also reflects that inappropriate artificial lighting can contribute to a range of problems, including:

- Giving the village an urban feel
- Detracting from the appearance of the night sky
- Impacting human health
- Impacting the behaviour of wildlife

The intention of the Newick Parish Council Dark Skies Policy is to avoid dispute by describing potential problems arising from the use of outside lighting and making recommendations as to how those issues may be avoided.

1. Obtrusive Light, which can cause a nuisance to others in the form of;

- Sky glow, the brightening of the night sky,
- Glare the uncomfortable brightness of a light source when viewed against a darker background.
- Light Intrusion (“Trespass”), the spilling of light beyond the boundary of the property or area being lit.

2. Overlighting is a major cause of obtrusive light. Many outside light fittings are very poorly designed, with less than half the light output going in a useful direction. For that reason, they often contain unnecessarily bright bulbs to achieve a result.

Relatively high-powered lights are rarely necessary in domestic situations and have a nuisance effect over considerable distances.

Rapid advances in modern lighting technology have also caused considerable confusion. It is easy to underestimate the light output of a modern bulb.

3. Security lighting can give people a greater sense of safety, and they should be entitled to use it, but not in a way that causes nuisance to others.

Excessive levels of illumination provide dark shadows for people, including those with criminal intent, to hide in or behind. Lighting that is shielded or angled down can actually improve rather than compromise security.

Dark Skies Policy

This policy encourages conservation and enhancement of the distinctive rural character of Newick. It seeks to prevent light pollution and protect the night-time views of the rural area, from within the parish and surrounding areas.

This policy ultimately aims to protect the dark skies of Newick; the rural darkness, the night sky affords, which contribute to the tranquillity of the parish's nocturnal character.

Guidance for Residents

The impact of existing light installations can be reduced in the following ways:

- Light only the areas that need brightness, such as entrances and walkways. Illumination should not be directed outside of our properties, into the properties of others, along the highway or into the night sky.
- Use energy efficient bulbs, with a warm white tone and ~500 lumens
- Shield lights and direct them downwards to concentrate and limit the spread
- Only use lights when needed. Consider timers and sensors.
- Be considerate of neighbours by controlling lighting direction, extent, and timing

In addition to guidance for residents, this policy seeks to influence developers, and the future development framework for Newick parish.

Planning Framework

All new development proposals should be appropriate to the dark skies status of the parish, limiting the impact of light pollution from artificial light on the intrinsically dark landscapes within the parish.

Any applications for new development that require a lighting scheme should show how the status of dark skies will be protected.

External lighting should only be considered in areas where it is absolutely necessary, such as entrances and walkways. Where lighting is required, minimum brightness levels, controlled by sensors and timers, should be used.

Innovative sustainable solutions for appropriate lighting will be encouraged.

Residential development should be designed to minimise light pollution, both in external aspects and as a consequence of light leakage from the interior.

General street lighting will not be considered in any areas of Newick parish.

August 2022

Leaflet produced by the South Downs National Park Authority.

Protecting the night sky starts with YOU!

www.southdowns.gov.uk/darkskies



- 1 Light only what you need**

- 2 Use energy efficient bulbs and only as bright as you need**


~ 500 lumens
- 3 Shield lights and direct them down**

- 4 Only use light when you need it**

- 5 Choose warm white light bulbs**


< 3,000K
- 6 Don't light your neighbours' property**


Vix Marchant
August 2022

Reviewed and agreed in July PC Meeting 2026

**The Clerk Mrs.E Reece, 1 Paynters Way, Newick, Lewes, East Sussex BN8 4PH
e-mail: newickpc@newick.net**