



NEWICK PARISH COUNCIL

To: All Members of the Parish Council

You are summoned to attend a Meeting of Newick Parish Council at Newick Community Centre, The Green, Newick on **Monday 10th August 2026 at 7.00 p.m.**

Emma Reece
Clerk to Parish Council
5th August 2026

Members of the public are invited to attend and there is a 15-minute opportunity for them to ask questions or make statements with priority being given to items that are on the agenda (maximum 3 minutes for each person).

Please note that an audio recording will be made of this meeting

Agenda

1. **Apologies for Absence**
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct**
3. **Exclusion of the Press & Public - To agree any items to be dealt with after the press and public have been excluded (Public Bodies Admission to Meetings Act 1960 S1 (2))**
4. **Questions or Statements by members of the public**
5. **Report from Lewes District Councillor and East Sussex County Councillor Charlotte Keenan**
6. **Report from Member of Parliament Mims Davies**
7. **Approval of draft minutes of the meeting of the Parish Council held 13th July 2026**
8. **Planning:**

8.1 Applications (if documents available):

LW/26/0343	Headway House Jackies Lane Newick East Sussex BN8 4QX Demolition of two existing buildings, erection of replacement purpose built charity building and erection of 25 dwellings, with associated infrastructure and landscaping works
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8.2 Approvals/Refusals

8.3 Tree Works Applications

- 9. Clerk's Report – To note report from Clerk**
- 10. Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman**
- 11. Financial Matters:**
 - 11.1** To authorise Schedule of Payments for August 2026
 - 11.2** To receive statement of performance against budget as at end of July 2026
 - 11.3** To consider grant applications received (S. 137 LGA 1972)
 - 11.4** To consider any quotations received (play area quotation to be considered in item 12) including quote from Bonny's Wood for tree survey for Oak on Powell Road/Oldaker Road open space
- 12. Update on play area repairs and equipment replacement including quotation if available**
- 13. To agree content for September edition of the Newick Parish Council newsletter (deadline 30th August)**
- 14. Report from Cllr. B Whitlock on Village Hall Management Committee**
- 15. To discuss fingerposts in Newick and changes to ESCC funding**
- 16. To consider requesting a caution sign ('people walking') for Newick Hill**
- 17. To discuss resident concerns about longer grass on the open spaces in Oldaker Road during hotter summer periods**
- 18. To consider membership to a local Parish Council environmental forum**
- 19. Items for next agenda**

The Clerk: E Reece Tel. 07521 511643 Email newickpc@newick.net

Newick Parish Council

Minutes of the Meeting of Newick Parish Council held at 7pm on Monday 13th July 2026 at the Newick Community Centre, The Green, Newick

Present: Councillors, B. Hodge (Chair), M. Hughes, P. Impey, J. Kerr, D. Marchant, L. Mudford, B. Whitlock, C. Wickens, O. Williams.

In Attendance: Emma Reece (Clerk)
A recording was made of the meeting for the purposes of minute taking
Two members of the public

The meeting started at 7.00pm

1. **Apologies for Absence** – Apologies had been received from Cllr. Armitage. Cllr. Keenan was not present.
2. **Disclosure by Members of personal interest in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct** – There were none.
3. **Exclusion of the Press and Public** – None.
4. **Questions or Statements by Members of the Public** – There were none.
5. **Report from Lewes District Councillor and East Sussex County Councillor Charlotte Keenan** – Cllr. Keenan was not present.
6. **Report from Member of Parliament Mims Davies** – the Member of Parliament had not sent a report.
7. **Approval of draft minutes of the Parish Council meeting held 8th June 2026** – These were considered and approved.

8. **Planning:**
8.1 **Applications:**

LW/26/0235 and 0236	7 The Green Newick East Sussex BN8 4LA Removal of existing canopy, repair existing timber sash windows and front glazed window, replacement of existing timber window cill, repaint external walls, removal of existing wall linings replaced with moisture resistant plasterboards, installation of rear WC, replacement of existing external stairs with metal stairs, and addition of rear pitched tiled roof It was unanimously agreed to make <i>no comment</i>
LW/26/0333	Barbary House 15 High Hurst Close Newick East Sussex BN8 4NJ Demolition of existing outbuilding, erection of single storey side extension, replacement and enlargement of front porch, hip to gable roof conversion with rooflights, removal of existing south facing dormer window at first floor level, addition of 1 no. rear dormer and alterations to fenestration Cllr. Mudford thanked Cllr. Wickens for her assistance over the past few months. It was unanimously agreed to make <i>no comment</i>

8.2 Approvals/Refusals:

It was noted that the following had been approved by Lewes District Council:

Hip to gable roof extension and addition of 1no. rear flat roofed dormer
18 Cricketfield Newick East Sussex BN8 4LL LW/26/0297

Two storey side extension
34 Leveller Road Newick East Sussex BN8 4PL Ref. No: LW/26/0276

Removal and replacement of existing conservatory with single storey flat roof rear extension, alterations to side fenestration and addition of porch roof
4 Godden Road Newick East Sussex BN8 4NE Ref. No: LW/26/0249

Hip to gable roof extension with loft conversion into habitable space, alterations to fenestration to existing detached house, conversion of the existing shed into garage and additional accommodation
Quineys Cornwell's Bank Newick East Sussex BN8 4SD
Ref. No: LW/26/0147

Erection of 1no. attached dwelling with associated parking provision
99 Allington Road Newick East Sussex BN8 4NH
Ref. No: LW/26/0140

Variation of Condition 1 (Plans) in relation to approval LW/23/0716 to amend the dwelling design, materials, fenestration and elevational treatment
89 Allington Road Newick East Sussex BN8 4ND
Ref. No: LW/26/0134

Non-material amendment relating to approval LW/23/0511 - CIL phasing plan
104 Allington Road Newick East Sussex BN8 4NH
Ref. No: LW/26/0032

Variation of Conditions: 5 (External Lighting), 7 (Sustainability and Energy Management Measures) and 8 (Waste Water Reinforcement) and removal of conditions 21 (Transport - EV Charge Points) and 24 (Removal of PD Rights) in relation to approval LW/23/0511
104 Allington Road Newick East Sussex BN8 4NH
Ref. No: LW/25/0729

It was noted that the following application for a camping licence was referred for a full planning application:

Prior notification for use of land as a 60 day campsite between the following dates: May 29-31, July 21-27 and August 27-28
Rock House Tilehouse Lane Newick East Sussex BN8 4RD
Ref. No: LW/26/0280

8.3 Tree Works Applications –

It was noted that the following applications have been approved by Lewes District Council:

TW/26/0041/TCA | T1 - Ash - Fell to ground level, removal of stump/roots - Diseased tree causing structural damage | 10 Church Road Newick East Sussex BN8 4JU

TW/26/0037/TCA | T1 - Yew - Reduction of branch lengths by 2 m to reduce shading to the property
T2 - Tulip - Raise crown by up to 3 metres to reduce shading to the property
T3 - Willow - Raise crown over neighbours hedge by 3 m to reduce shading to the property
T4 - White beam - Thinning upper crown by 30% to reduce shading to the property
T5 - Cherry - Fell to reduce shading to the property | 49 Church Road Newick East Sussex BN8 4JY

It was noted that the following applications had a split decision by Lewes District Council:

TW/26/0036/TPO | T1 - Sycamore - Reduction of height by 3.5m -To reduce shading T2 - Beech - Reduction to ground level - Diseased tree causing structural weakness | 8 The Pagets Newick East Sussex BN8 4PW (T1 approved, T2 refused)

Cllr. Mudford stated his disappointment at the outcome of the application at Godden Road given the concerns from the neighbouring property. Cllr. Wickens asked the Clerk to check the outcome of the planning enforcement from LDC.

9. **Clerk's Report** – To note report from Clerk. A report had been circulated and included the following:

- Pest concerns at KGVPF
- Annual leave
- HAGs site visit

Cllr. Hodge asked the Clerk to give an overview of concerns from residents of Allington Place about the Sports Pavilion back bar door. She outlined their concerns about noise and smoking and stated that she has spoken to the Trustees and asked them to remind users that there is a condition of the user agreement that there is no smoking or vaping at the back of the bar. She has asked that users are more considerate with keeping this door closed.

10. **Report by Clerk on any action taken under Delegated Powers in consultation with Chairman and/or Vice-Chairman** – The Clerk reported that she arranged for repairs on some bollards which were damaged on The Green at a cost of £80.

11. **Financial Matters:**

11.1 To authorise Schedule of Payments for July 2026 - It was agreed that Cllrs. Hodge and Impey and would authorise the following payments:

List of Payments made between 01/07/2026 and 31/07/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/07/2026	HM Revenue & Customs	751510417	939.21		NI & PAYE
31/07/2026	Emma Reece	744954010	2,240.97		Clerk
31/07/2026	East Sussex Pension Fund	582811320	735.22		Pension
31/07/2026	Barcombe Landscapes Ltd	125405018	552.00		Mowing/GM
31/07/2026	Barcombe Landscapes Ltd	651871407	2,088.00		Mowing and GM
31/07/2026	Information Commissioner	DD	47.00		ICO DP fee
31/07/2026	Lewes District Council	523573162	83.09		Play inspection
31/07/2026	Lewes District Council	35733785	83.09		Play inspection
31/07/2026	Lewes District Council	293923923	160.80		Play inspection annual
31/07/2026	Lewes District Council	526689292	98.90		Bins KGVPF
31/07/2026	Lewes District Council	397955469	98.90		Bins KGVPF
31/07/2026	Lewes District Council	679711412	98.90		Bins KGVPF
31/07/2026	Lewes District Council	313159978	98.90		Bins KGVPF
31/07/2026	Lewes District Council	468815224	98.90		Bins KGVPF
31/07/2026	Newick Sports Pavilion Charita	846104757	999.51		Return of Go Fund Me monies
31/07/2026	East Sussex ALC Ltd	545864973	48.00		L Mudford training
31/07/2026	Unity Trust Bank	BANK CHG	8.20		Bank Charge
31/07/2026	NACCA	588711584	600.00		Rent Parish Office
31/07/2026	Barclays Debit Card	Top up	85.19		Top up
31/07/2026	BWP Creative Limited	678113491	21.60		BWP Creative Limited
31/07/2026	Castle Water	DD	205.23		Water KGVPF
31/07/2026	Paul Antrobus	30396477	757.50		Handyman
Total Payments			10,149.11		

11.2 To receive statement of performance against budget as at end of June 2026 – this was noted.

11.3 To note quarterly bank reconciliation and VAT return – this was noted.

11.4 To consider quotations— a quote for cut to measure magnetic stainless steel at a cost of £195.55 was considered and agreed.

11.5 To consider grant applications received - an application from VHMC was reviewed and Cllr. Whitlock gave an overview. Cllr. Wickens suggested a grant of £750 and this was unanimously agreed. Cllr. Whitlock did not vote on this motion.

11.6 To consider revisions to Risk Management document – Cllr. Impey suggested some proposed changes, and it was agreed that these suggestions would adopted and the policy updated.

11.7 To review Dark Skies policy – It was agreed to continue with this policy and to add an article in the Newick Parish Council Newsletter (Clerk to write with copy approval from Cllr. Marchant). Cllr. Wickens had some suggested updates to the policy around light pollution maps. It was agreed to make these amendments and when updated ask former Councillor Vix Marchant to review the policy. It was noted that when the Neighbourhood Plan is updated then a Dark Skies policy will need to be included.

11.8 To review signatories for Unity Trust – it was agreed that Cllrs. Impey and Marchant would be removed as signatory and Cllr. Mudford and Kerr would be added.

12. Report from Cllr. B Whitlock on Village Hall Management Committee – Cllr. Whitlock stated that as meetings are alternative months, she did not have an update.

13. To agree response to consultation on Statement of Community Involvement for Lewes District (deadline 6th August) – It was agreed that Cllrs. Mudford and Wickens would respond to this, if it was possible to save the submission in the portal, then this would be shared with Councillors and on Newick Talk.

14. To agree inspection of assets to be completed by end of August 2026 – It was agreed that Cllr. Kerr would survey the Fingerposts, Cllrs. Armitage and Hodge would do The Green, Cllrs. Wickens and Hughes the playing fields and that Cllr. Mudford would cover both as much as possible. It was agreed to complete the survey on the 17th of August.

The Clerk shared some information about ESCC not renewing fingerposts and closing the matched funding scheme. It was agreed to add this to the next agenda.

15. Items for next agenda

- Fingerpost replacement.
- 'People walking' sign on Newick Hill into Fletching Common.

The meeting closed at 7.41pm

Signed.....Chairman

Date.....

Mrs E Reece, Clerk to the Council
newickpc@newick.net – 07521 511643

Detailed Income & Expenditure by Budget Heading 31/07/2026

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1076 Precept	41,253	82,205	40,952			50.2%	1,000
1080 Bank Interest Received	0	1,000	1,000			0.0%	
1110 ESCC Mowing - Income	1,709	1,709	(0)			100.0%	
1120 Rents Received	400	1,150	750			34.8%	
1122 Wayleave	64	164	100			39.0%	
1130 Allotments Income	0	600	600			0.0%	
1150 Community Infrastructure Levy	18,750	0	(18,750)			0.0%	18,750
1500 Reimbursement maintenance cost	140	0	(140)			0.0%	
Income :- Income	62,316	86,828	24,512			71.8%	19,750
Net Income	62,316	86,828	24,512				
6001 less Transfer to EMR	19,750						
Movement to/(from) Gen Reserve	42,567						
200 Staff Costs							
4000 Clerk's Salary	11,955	36,577	24,622		24,622	32.7%	
4040 National Insurance-PC Contrib.	1,543	4,736	3,193		3,193	32.6%	
4050 Pension Contributions	2,164	6,620	4,456		4,456	32.7%	
Staff Costs :- Indirect Expenditure	15,662	47,933	32,271	0	32,271	32.7%	0
Net Expenditure	(15,662)	(47,933)	(32,271)				
210 Operating Costs							
4110 Administration	297	2,000	1,703		1,703	14.8%	
4120 Parish Office	600	1,200	600		600	50.0%	
4125 Telephone	177	506	329		329	35.0%	
4130 Website	315	675	360		360	46.7%	
4140 Audit Internal and External	146	780	634		634	18.8%	
4150 Insurance	0	1,998	1,998		1,998	0.0%	
4160 Subscriptions	1,017	1,370	353		353	74.2%	
4170 Training	120	250	130		130	48.0%	
4200 Hall Hire	0	150	150		150	0.0%	
4600 Grants Paid	200	1,500	1,300		1,300	13.3%	
Operating Costs :- Indirect Expenditure	2,872	10,429	7,557	0	7,557	27.5%	0
Net Expenditure	(2,872)	(10,429)	(7,557)				

Detailed Income & Expenditure by Budget Heading 31/07/2026

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
220 Maintenance/Running Costs							
4210 Village Handy Person	2,670	7,176	4,506		4,506	37.2%	
4310 General Maintenance	870	4,000	3,130		3,130	21.7%	
4320 Play Equipment Maintenance	442	2,500	2,058		2,058	17.7%	
4330 Playing Field Maintenance	2,063	1,000	(1,063)		(1,063)	206.3%	
4340 Mowing - Playing Fields	312	3,430	3,118		3,118	9.1%	
4350 Mowing - Village	910	2,440	1,530		1,530	37.3%	
4360 Tree Surgery-Inspections	0	3,000	3,000		3,000	0.0%	
4380 Water	170	1,000	830		830	17.0%	
4390 Car Park Lease	990	990	0		0	100.0%	
4400 CCTV Repair/Maintenance	0	250	250		250	0.0%	
Maintenance/Running Costs :- Indirect Expenditure	8,428	25,786	17,358	0	17,358	32.7%	0
Net Expenditure	(8,428)	(25,786)	(17,358)				
230 Agency Work							
4450 Mowing ESCC Highway Verges	460	1,840	1,380		1,380	25.0%	
Agency Work :- Indirect Expenditure	460	1,840	1,380	0	1,380	25.0%	0
Net Expenditure	(460)	(1,840)	(1,380)				
250 Events							
4510 Bonfire Celebrations	353	340	(13)		(13)	103.7%	
Events :- Indirect Expenditure	353	340	(13)	0	(13)	103.7%	0
Net Expenditure	(353)	(340)	13				
260 Projects							
4410 Sports Pavilion Expenditure	9,976	0	(9,976)		(9,976)	0.0%	1,000
4560 Allotments - Costs	0	500	500		500	0.0%	
Projects :- Indirect Expenditure	9,976	500	(9,476)	0	(9,476)	1995.3%	1,000
Net Expenditure	(9,976)	(500)	9,476				
6000 plus Transfer from EMR	1,000						
Movement to/(from) Gen Reserve	(8,977)						
Grand Totals:- Income	62,316	86,828	24,512			71.8%	
Expenditure	37,751	86,828	49,077	0	49,077	43.5%	
Net Income over Expenditure	24,565	0	(24,565)				
plus Transfer from EMR	1,000						
less Transfer to EMR	19,750						
Movement to/(from) Gen Reserve	5,815						



Bonny's Wood
Brighton Road
Hassocks
West Sussex
BN6 9PF
01273311043
treecare@bonnyswood.com
www.bonnyswood.com
VAT Registration No.: 991373784

Quotation

ADDRESS

Emma Reece
Newick Parish Council
Parish Clerk
Newick
East Sussex
BN8 4NY

QUOTATION NO. 2401

DATE 28/07/2026

EXPIRATION DATE 30/09/2026

DATE	ACTIVITY	VAT	AMOUNT
	Proposed health and safety tree risk resurvey and report on large oak tree previously surveyed by us with tag number T0974 (Oldaker Road area): > Tree to be surveyed using the International Society of Arboriculture tree risk assessment method (TRAQ) > Survey and risk assessment to be a level 2 survey from ground level carried out by Matthew Stuart of Bonny's Wood > To include, plan, travel, report and any work or further inspection recommendations., 1 @ £360.00	20.0% S	360.00

Payment Methods:

BACS (preferred)
Account No: 40316726 Sort Code 52-41-00
Bank: NatWest Account name: Mr M Stuart T/A Tree
Care at Bonny's Wood

SUBTOTAL 360.00
VAT TOTAL 72.00
TOTAL **£432.00**

Or by cheque:
Please make cheques payable to Tree Care at Bonny's Wood.
Thank you for the opportunity to provide you with a quotation.

All tree works to be carried out to BS3998:2010. unless otherwise specified or agreed with client.

Bonny's Wood - 50 Houndean Rise, Lewes, East Sussex BN7 1EH
Phone: 01273 311043 Email: treecare@bonnyswood.com
www.bonnyswood.com
VAT Registration Number: 991 3737 84

VAT SUMMARY

	RATE	VAT	NET
	VAT @ 20%	72.00	360.00

Accepted By

Accepted Date

Bench

Bench

Junior Swings x2

Baby swings x2

Roundabout

Trampoline

see
saw

Be
nc
h

Train carriages

Pirate
ship

Infant
play unit

Junior play
unit

Witch
Hat